

# Nomination Form for Community Representative for Aboriginal and Torres Strait Islander Advisory Committee



This form is to be used by people wanting to take part as a Community Representative to the Cessnock City Council Aboriginal and Torres Strait Islander Advisory Committee.

Nominations close 5pm, Friday 7 February 2025.

If you would like to apply via conversation please contact Jessica Elliott, Community Development Officer on 02 4993 4159 or email [jessica.elliott@cessnock.nsw.gov.au](mailto:jessica.elliott@cessnock.nsw.gov.au)

## ABORIGINAL AND TORRES STRAIT ISLANDER ADVISORY COMMITTEE

The purpose of the Committee is to:

1. Consult with representatives from local Aboriginal and Torres Strait Islander communities.
2. Advocate on issues affecting Aboriginal and Torres Strait Islander communities.
3. Encourage understanding and recognition of Aboriginal and Torres Strait Islander histories, heritage and cultures within Cessnock City Council and the community.
4. Provide Council with strategic advice and improve Council decision making in relation to policy, plans, programs and service delivery that impact Aboriginal and Torres Strait Islander communities.
5. Oversee the development, endorsement, implementation and evaluation of Council's reconciliation action plan.

The Committee is advisory only and does not have delegation to commit Council resources.

Selection as a Community Representative will be in accordance with the Aboriginal and Torres Strait Islander Advisory Committee Charter.

## ELIGIBILITY

Council is seeking people with skills, experience, knowledge and understanding relevant to local Aboriginal and Torres Strait Islander communities that will make a positive contribution to the work of this Committee. This could include professional skills and knowledge from work or study, or knowledge gained through being involved in the community.

Community representatives on the Committee must be:

- An Aboriginal and/or Torres Strait Islander person and
- Live in the Cessnock Local Government Area and/or
- Work or be a student studying within the Cessnock Local Government Area and/or
- Have a strong cultural association with the Cessnock Local Government Area

# Nomination Form for Community Representative for Aboriginal and Torres Strait Islander Advisory Committee



COMMUNITY REPRESENTATIVE APPLICATION DETAILS	
Full Name	
Residential Address	
Postal Address (if different than residential address)	
Email	
Telephone	

WHY WOULD YOU LIKE TO BE A PART OF THE ABORIGINAL AND TORRES STRAIT ISLANDER COMMITTEE?

## Please tick the relevant boxes

I have an understanding of local Aboriginal and/or Torres Strait Islander issues and communities?

☐ YES

☐ NO

I have knowledge of local Aboriginal and/or Torres Strait Islander community groups and services?

☐ YES

☐ NO

I have experience in developing and/or implementing plans and policies for example reconciliation action plans, heritage plans or similar?

☐ YES

☐ NO

I have the necessary skills, experience, knowledge and understanding relevant to local Aboriginal and Torres Strait Islander communities that will make a positive contribution to the work of this Committee?

☐ YES

☐ NO

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## ACKNOWLEDGEMENT

Please tick the relevant boxes

- ☐ I acknowledge that I am an Aboriginal and/or Torres Strait Islander person, and
- ☐ Live in the Cessnock Local Government Area
  - ☐ Work or am a student studying within the Cessnock Local Government Area
  - ☐ Have a strong cultural association with the Cessnock Local Government Area

## AUTHORISATION

I acknowledge all the information I have provided is true and accurate and I am committed to the membership requirements if successful. I also consent to be contacted in the event replacement/additional Committee members are required.

I acknowledge I understand the obligations and requirements detailed in:

- ☐ Cessnock City Council's [Privacy Management Plan](#)
- ☐ [Aboriginal and Torres Strait Islander Advisory Committee Charter](#)

\_\_\_\_\_  
Candidate Signature

\_\_\_\_\_  
Date

**If Community Representative is under 18 years of age:**

\_\_\_\_\_  
Name of Legal Guardian

\_\_\_\_\_  
Signature of Legal Guardian

\_\_\_\_\_  
Date

# Nomination Form for Community Representative for Aboriginal and Torres Strait Islander Advisory Committee



Please send the completed nomination form to:

Mail	In person	Email
Community Development Officer Cessnock City Council P.O. Box 152 CESSNOCK NSW 2325	Council's Administration Building 62-78 Vincent Street CESSNOCK NSW Monday to Friday 9am to 5pm	<a href="mailto:jessica.elliott@cessnock.nsw.gov.au">jessica.elliott@cessnock.nsw.gov.au</a>

## PRIVACY DISCLAIMER

**Purpose:** The information on the form is being collected for the purpose of processing your application as a candidate for membership for the Aboriginal and Torres Strait Islander Advisory Committee, and if successful, to manage your Committee membership, including but not limited to publishing your name on Council's Intranet and website, and contacting you in the event replacement/additional members are required.

**Intended recipients:** General Manager, Councillors and relevant staff of Cessnock City Council. If you are successful, your name may be made public. If you do not consent to this, please contact Council's Privacy Contact Officer as outlined below.

**Supply:** Voluntary.

**Consequence of non-provision:** If you do not supply the information, your form may not be processed and it may be deemed as insufficient for you to apply for membership.

**Storage and security:** The form will be kept in Council's document management system in accordance with the Council's [Privacy Management Plan](#), Council's [Records Management Policy](#) and the *Privacy and Personal Information Protection Act 1998* (NSW).

**Access:** You may access, correct or update your personal information by visiting Council's website, contacting Council's Privacy Contact Officer on 4943 4100 or by sending an email to [council@cessnock.nsw.gov.au](mailto:council@cessnock.nsw.gov.au).