



**KEMPSEY**  
Shire Council



# **PESTICIDES USE NOTIFICATION PLAN**

**KEMPSEY.NSW.GOV.AU**

# Contents

<b>1. Introduction</b>	<b>3</b>
<b>2. Public places covered by this plan</b>	<b>4</b>
<b>3. Notification arrangements</b>	<b>9</b>
3.1 Outdoor recreation areas	10
3.2 Outdoor public thoroughfares and certain easements accessible to the public	11
3.3 Certain Council buildings	11
3.4 Special measures for sensitive places	12
3.5 Emergency pesticide applications	12
3.6 Pesticide contractors and lessees of public places	12
3.7 Small uses	12
<b>4. What information will be provided</b>	<b>12</b>
<b>5. How the community will be informed of this plan</b>	<b>13</b>
<b>6. Future reviews of the plan</b>	<b>13</b>
<b>7. Contact details</b>	<b>13</b>



# 1. Introduction

---

This pesticide use notification plan has been prepared in accordance with the requirements of the Pesticides Regulation 2017 (the Regulation).

---

The aim of this plan is to meet the community's general right to know about pesticide applications made to outdoor public places owned or controlled by public authorities. The plan allows members of the community to take action to avoid potential contact with pesticides, if they wish. Kempsey Shire Council ensures that pesticides are applied to public places in a safe, responsible manner, minimising harm to the community or the environment.

The plan sets out how Council will notify members of the community of pesticide applications made by Council to public places.

The plan describes:

- what public places are covered by the plan
- who regularly uses these public places, and an estimate of the level of use
- how and when Council will provide the community with information about its pesticide applications in public places (that is, what notification arrangements will be used)
- how the community can access this plan and get more information about Council's notification arrangements
- how future reviews of the plan will be conducted
- contact details for anyone wishing to discuss this plan with Council.

This plan forms a component of Council's integrated pest management policy. This policy states that Council only uses pesticides in public places when necessary to eliminate priority weeds, to protect public property from pest damage, and to protect users of public places from nuisance or danger.

The majority of pesticide use consists of applying herbicides for weed control and applying insecticides to manage certain insect pests. Frequency of programmed applications ranges from 6–8 times per year for sports fields, 2–5 times per year for parks and gardens, and twice yearly for public thoroughfares. Bait insecticides are used for termite and ant control to protect structures and public safety, wherever this is considered an effective solution. Other pesticides used include fungicides, rodenticides, bird baits and large vertebrate baits. Further information on Council's pesticide use can be obtained by calling Council Customer Service on 02 6566 3200 or by visiting the website: [www.kempsey.nsw.gov.au](http://www.kempsey.nsw.gov.au)



## 2. Public places covered by this plan

Council proposes to use or allow the use of pesticides in the following categories of outdoor public places within Council's local government area (LGA):

- Parks, public gardens and cemeteries
- Playgrounds
- Picnic areas
- Sporting fields and ovals
- Road verges and reserves
- Laneways and pathways
- Easements accessible to the public
- Drains
- Beaches
- Caravan/holiday parks including cabins and safari tents within parks
- Public land under Council control and management
- Landfill/waste transfer stations
- Saleyards
- Water and Sewer facilities
- Airport
- Council Depot
- Aquatic facilities
- Slim Dusty Centre grounds
- RFS/SES premises.

This plan will also provide information on how notice will be provided to the community of pesticide use in the interiors of the following Council buildings:

- Council Civic Centre Building, including Commercial Business Cottage and libraries
- Community halls/centres
- Airport hangars and buildings
- Slim Dusty Centre
- RFS/SES buildings
- Commercially leased buildings
- Sporting clubhouses and storage facilities.

Table 1 summarises Council's estimate of the level of community use, and regular user groups for each of these public place categories. Although not required by the Regulation, a summary of the type of pesticide use in each category of public place is also provided.



**Table 1 Council estimate of level of community use for categories of public places, with a summary of the type of pesticide used for each category of public place**

Council public places	Regular user groups	Level of use of public place	Type of pesticide use
<b>a) Public parks and gardens – including cemeteries</b>	<ul style="list-style-type: none"> <li>• children and young families</li> <li>• elderly people</li> <li>• general recreational users</li> <li>• families</li> <li>• other social groups (e.g. ethnic, religious, clubs)</li> <li>• local residents</li> <li>• people who work in the area</li> <li>• visitors to the area</li> </ul>	Very high (frequent use by multiple users, with short to medium length stays)	<ul style="list-style-type: none"> <li>• spot herbicides</li> <li>• spot insecticides</li> <li>• broadscale selective herbicides</li> <li>• broadscale non-selective herbicides</li> <li>• broadscale insecticides</li> <li>• fungicide (usually garden beds)</li> <li>• spray termiticides, ant control</li> <li>• bait termiticides, ant control</li> <li>• bait bird control</li> </ul>
<b>b) Playgrounds</b>	<ul style="list-style-type: none"> <li>• children</li> <li>• young families</li> </ul>	High	<ul style="list-style-type: none"> <li>• spot herbicides</li> <li>• spot insecticides</li> <li>• spray ant control</li> <li>• bait ant control</li> </ul>
<b>c) Picnic areas</b>	<ul style="list-style-type: none"> <li>• families</li> <li>• other social groups (e.g. ethnic, religious, clubs)</li> </ul>	High (particularly on weekends, public holidays and school holidays)	<ul style="list-style-type: none"> <li>• spot herbicides</li> <li>• spot insecticides</li> <li>• bait rodenticides</li> <li>• fungicide (usually on garden beds)</li> <li>• spray termiticides</li> <li>• spray ant control</li> <li>• bait termiticides</li> <li>• bait ant control</li> <li>• bait bird control</li> </ul>
<b>d) Sporting fields, ovals and related sporting facilities</b>	<ul style="list-style-type: none"> <li>• sporting clubs and associations</li> <li>• school sports groups</li> <li>• general recreational users (e.g. joggers, dog-walkers)</li> </ul>	High	<ul style="list-style-type: none"> <li>• spot herbicides</li> <li>• spot insecticides</li> <li>• broadscale selective herbicides</li> <li>• broadscale non-selective herbicides</li> <li>• broadscale insecticides</li> <li>• spray or bait termiticides on facilities</li> <li>• rodenticides near facilities</li> </ul>
<b>e) Council laneways and pathways</b>	<ul style="list-style-type: none"> <li>• local residents</li> <li>• people who work in the area</li> </ul>	Medium to high	<ul style="list-style-type: none"> <li>• spot herbicides</li> <li>• broadscale non-selective herbicides</li> </ul>



Council public places	Regular user groups	Level of use of public place	Type of pesticide use
	<ul style="list-style-type: none"> <li>visitors to the area</li> </ul>		
<b>f) Road reserves, including shoulders, verges and footpaths</b>	<ul style="list-style-type: none"> <li>local residents or visitors walking or driving on the road</li> </ul>	<p>Low for rural roads;</p> <p>Medium to high for urban roads</p>	<ul style="list-style-type: none"> <li>spot herbicides</li> <li>broadscale non-selective herbicides</li> </ul>
<b>g) Bridges</b>	<ul style="list-style-type: none"> <li>local residents or visitors who walk or drive past a drain</li> <li>people who work in the area</li> <li>visitors to the area</li> </ul>	Medium	<ul style="list-style-type: none"> <li>spot herbicides</li> <li>spot insecticides</li> <li>broadscale non-selective herbicides</li> <li>spray or bait termiticides on facilities</li> </ul>
<b>h) Easements accessible to the public (specifically road, sewer or electricity)</b>	<ul style="list-style-type: none"> <li>local residents and people who work in the area</li> </ul>	Low to medium	<ul style="list-style-type: none"> <li>spot herbicides</li> <li>broadscale non-selective herbicides</li> </ul>
<b>i) Council drains</b>	<ul style="list-style-type: none"> <li>local residents living adjacent to a drain</li> <li>local residents or visitors who walk or drive past a drain</li> </ul>	Low to medium	<ul style="list-style-type: none"> <li>broadscale non-selective herbicides</li> <li>spot herbicides</li> <li>broadscale aerial non-selective herbicides</li> </ul>
<b>j) Beaches</b>	<ul style="list-style-type: none"> <li>local residents or visitors walking or driving on the beach</li> </ul>	Medium	<ul style="list-style-type: none"> <li>spot herbicides</li> <li>broadscale non-selective herbicides</li> <li>broadscale aerial non-selective herbicides</li> </ul>
<b>k) Caravan parks</b>	<ul style="list-style-type: none"> <li>local residents living adjacent to a caravan park</li> <li>local residents or visitors who walk or drive into caravan park</li> <li>people who work in the area</li> <li>visitors to the area</li> <li>school groups</li> <li>children</li> <li>young families</li> <li>elderly people</li> <li>general recreational users (e.g. joggers, dog-walkers, picnickers)</li> <li>campers</li> </ul>	Medium to high	<ul style="list-style-type: none"> <li>spot herbicides</li> <li>spot insecticides</li> <li>broadscale selective herbicides</li> <li>broadscale non-selective herbicides</li> <li>broadscale insecticides</li> <li>spray or bait termiticides on facilities</li> <li>rodenticides near facilities</li> </ul>





Council public places	Regular user groups	Level of use of public place	Type of pesticide use
<b>l) Public land under Council control and management</b>	<ul style="list-style-type: none"> <li>• local residents living adjacent to land</li> <li>• local residents or visitors who walk or drive into area</li> <li>• visitors to the area</li> <li>• school groups</li> <li>• general recreational users</li> </ul>	Low	<ul style="list-style-type: none"> <li>• spot herbicides</li> <li>• broadscale selective herbicides</li> <li>• broadscale non-selective herbicides</li> <li>• broadscale aerial non-selective herbicides</li> </ul>
<b>m) Landfill/waste transfer stations</b>	<ul style="list-style-type: none"> <li>• visitors to the area</li> <li>• school groups</li> <li>• contractors</li> </ul>	Low to medium	<ul style="list-style-type: none"> <li>• spot herbicides</li> <li>• broadscale non-selective herbicides</li> <li>• rodenticides</li> <li>• broadscale insecticides</li> </ul>
<b>n) Interiors and exteriors of certain Council buildings, including libraries, RFS/SES buildings, 355 committees – community halls/centres, Civic Centre/Cottage buildings</b>	<ul style="list-style-type: none"> <li>• library users (including young children, school groups and the elderly)</li> <li>• young children and their carers (childcare facilities)</li> <li>• parents groups/playgroups</li> <li>• community associations</li> <li>• church groups</li> <li>• general members of the public</li> <li>• local residents living adjacent to land</li> <li>• local residents or visitors who walk or drive into area</li> <li>• people who work in the area</li> <li>• visitors to the area</li> <li>• general recreational users (e.g. joggers, dog-walkers, picnickers)</li> </ul>	High	<ul style="list-style-type: none"> <li>• spot herbicides</li> <li>• spot insecticides</li> <li>• broadscale selective herbicides</li> <li>• broadscale non-selective herbicides</li> <li>• broadscale insecticides</li> <li>• spray or bait termiticides on facilities</li> <li>• spot insecticides</li> <li>• bait rodenticides</li> <li>• spray termiticides</li> <li>• spray ant control</li> <li>• bait termiticides</li> <li>• bait ant control</li> <li>• bait bird control</li> </ul>
<b>o) Saleyards</b>	<ul style="list-style-type: none"> <li>• local residents or visitors who walk or drive past saleyards</li> <li>• people who work in the area</li> <li>• visitors to the area</li> <li>• school groups</li> </ul>	Medium to high	<ul style="list-style-type: none"> <li>• spot herbicides</li> <li>• spot insecticides</li> <li>• broadscale selective herbicides</li> <li>• broadscale non-selective herbicides</li> <li>• broadscale insecticides</li> </ul>



Council public places	Regular user groups	Level of use of public place	Type of pesticide use
	<ul style="list-style-type: none"> <li>• children and young families</li> <li>• elderly people</li> <li>• farmers</li> </ul>		<ul style="list-style-type: none"> <li>• fungicide (usually garden beds)</li> <li>• spray termiticides, ant control</li> <li>• bait termiticides, ant control</li> <li>• bait bird control</li> <li>• rodenticides near facilities</li> </ul>
<b>p) Water &amp; Sewer facilities, including Pump Stations, Treatment Plants, Sherwood Recharge Channel, Borefields, Dams, Effluent Outfalls and Reservoirs</b>	<ul style="list-style-type: none"> <li>• local residents living adjacent</li> <li>• local residents or visitors who walk or drive past facilities</li> <li>• facility visitors</li> <li>• school groups</li> <li>• training groups</li> </ul>	Low to medium	<ul style="list-style-type: none"> <li>• spot herbicides</li> <li>• spot insecticides</li> <li>• broadscale insecticides</li> <li>• spray or bait termiticides on facilities</li> <li>• rodenticides near facilities</li> <li>• fungicide (usually on garden beds)</li> </ul>
<b>q) Airport – Public Points and Terminal Buildings hangars</b>	<ul style="list-style-type: none"> <li>• local residents living adjacent</li> <li>• facility visitors</li> <li>• school groups</li> <li>• hangar leasees</li> <li>• businesses</li> <li>• airport users</li> </ul>	Low to medium	<ul style="list-style-type: none"> <li>• spot herbicides</li> <li>• spot insecticides</li> <li>• broadscale selective herbicides</li> <li>• broadscale non-selective herbicides</li> <li>• broadscale insecticides</li> <li>• fungicide (usually garden beds)</li> <li>• spray termiticides, ant control</li> <li>• bait termiticides, ant control</li> <li>• bait bird control</li> <li>• rodenticides near facilities</li> <li>• bait termiticides, ant control</li> <li>• bait bird control</li> <li>• rodenticides near facilities</li> </ul>
<b>r) Waterway facilities – jetties, boat ramps, wharves, flood mitigation structures, pedestrian bridges</b>	<ul style="list-style-type: none"> <li>• local residents living adjacent</li> <li>• local residents or visitors who walk or drive near areas</li> <li>• people who work in the area</li> <li>• visitors to the area</li> <li>• school groups</li> <li>• children</li> <li>• young families</li> <li>• elderly people</li> <li>• general recreational users (e.g. joggers,</li> </ul>	Low to medium	<ul style="list-style-type: none"> <li>• spot herbicides</li> <li>• spray or bait termiticides on facilities</li> </ul>





Council public places	Regular user groups	Level of use of public place	Type of pesticide use
	dog-walkers, picnickers)		
<b>s) Council Depot</b>	<ul style="list-style-type: none"> <li>• local residents living adjacent</li> <li>• local residents or visitors who walk or drive past</li> <li>• people who work in the area</li> <li>• visitors to the area</li> </ul>	Medium to high	<ul style="list-style-type: none"> <li>• spot herbicides</li> <li>• spot insecticides</li> <li>• broadscale non-selective herbicides</li> <li>• spray or bait termiticides on facilities</li> <li>• broadscale insecticides</li> <li>• rodenticides near facilities</li> </ul>
<b>t) Slim Dusty Centre – internal and external</b>	<ul style="list-style-type: none"> <li>• local residents living adjacent</li> <li>• local residents or visitors who walk or drive past</li> <li>• people who work in the area</li> <li>• visitors to the area</li> </ul>	Medium to high	<ul style="list-style-type: none"> <li>• spot herbicides</li> <li>• spot insecticides</li> <li>• broadscale non-selective herbicides</li> <li>• spray or bait termiticides on facilities</li> <li>• broadscale insecticides</li> <li>• rodenticides near facilities</li> </ul>
<b>u) Sporting clubhouses and storage facilities</b>	<ul style="list-style-type: none"> <li>• local residents living adjacent</li> <li>• local residents or visitors who walk or drive past</li> <li>• people who work in the area</li> <li>• visitors to the area</li> </ul>	Medium to high	<ul style="list-style-type: none"> <li>• spot herbicides</li> <li>• spot insecticides</li> <li>• broadscale non-selective herbicides</li> <li>• spray or bait termiticides on facilities</li> <li>• broadscale insecticides</li> <li>• rodenticides near facilities</li> </ul>
<b>v) Aquatic facilities</b>	<ul style="list-style-type: none"> <li>• children and young families</li> <li>• elderly people</li> <li>• general recreational users</li> <li>• families</li> <li>• other social groups (e.g. ethnic, religious, clubs)</li> <li>• local residents</li> <li>• people who work in the area</li> <li>• visitors to the area</li> </ul>	Very high (frequent use by multiple users, with short to medium length stays)	<ul style="list-style-type: none"> <li>• spot herbicides</li> <li>• spot insecticides</li> <li>• broadscale selective herbicides</li> <li>• broadscale non-selective herbicides</li> <li>• broadscale insecticides</li> <li>• fungicide (usually garden beds)</li> <li>• spray termiticides, ant control</li> <li>• bait termiticides, ant control</li> <li>• bait bird control</li> </ul>

### 3. Notification arrangements

This section of the plan describes how and when Council will provide notice of pesticide use in public places. These notification arrangements are based on Council’s assessment of:

- the level of usage of public places where pesticides may be applied



- the extent to which members of the public who are most likely to be sensitive to pesticides (for example, young children, sick, pregnant and elderly people) are likely to use these areas regularly
- the extent to which activities generally undertaken in these areas could lead to some direct contact with pesticides (such as picnic areas where food is consumed; sporting or other recreational activities that result in contact with the ground)
- the type of pesticide used.

Notice of pesticide use will be provided by a combination of:

- signs
- information on Council’s website (which will describe programmed, reactive and emergency pesticide use in public places) and publicised in rate notices (if aligned with timing)
- letters
- email
- letterbox drops
- door-knocking
- phone contact
- Council notices in local newspapers and/or mayoral notices.

Council will also allow persons and organisations to nominate to have their details placed on a central register. This will allow them to be notified of certain types of pesticide uses in particular places, as described in this section of the plan.

Council uses small quantities of some pesticides which are widely available in retail outlets and ordinarily used for domestic purposes (including home gardening). Council does not intend to provide notice for such pesticide applications, other than by way of this description in this plan (or general information on Council’s website). This will apply to minor control of indoor and outdoor insect pests using baits or aerosol spray cans, and spot weed control using a wand or hand-held spray bottle.

Council may publish an article in Community Newsletters advising residents of the plan and where they can view a copy of it.

### 3.1 Outdoor recreation areas

The notification arrangements described below will apply to the following public place categories owned or controlled by Council within the LGA:

- public parks and gardens
- playgrounds
- picnic areas
- sporting fields, ovals and related sporting facilities.

In these public places, signs will be provided to the general community near the application area or main entrance at least 24 hours prior to application, and remain for at least 24 hours afterwards for the following pesticide uses:

- broadscale selective herbicides
- broadscale non-selective herbicides
- broadscale insecticides
- fungicides (on the relevant garden beds)
- spray termiticides and ant control



- bait termiticides (where part of an ongoing program, first use of pesticide only)
- bait bird control (where part of an ongoing program, first use of pesticide only)
- bait rodenticide (where part of an ongoing program, first use of pesticide only).

Where any of the above pesticide uses occur adjacent to sensitive places (see definition of ‘sensitive places’, section 3.5) the occupiers will be provided with a minimum of 24 hours prior targeted notice by phone, mail or letterbox drop (whichever is most practicable).

For **sporting fields, ovals and related sporting facilities**, sporting groups and occupiers of adjacent sensitive places who register interest with Council can also have notice of the above pesticide uses faxed or emailed at least 24 hours prior to application.

## 3.2 Outdoor public thoroughfares and certain easements accessible to the public

The notification arrangements described below will apply to the following categories of public place owned or controlled by Council within the LGA:

- laneways and pathways
- road shoulders, verges, road reserves and footpaths
- road, sewer and electricity easements accessible to the public
- drains.

In these public places, information on the forward program for broadscale herbicide will be posted on Council’s website. For **drains** only, information on the forward program for use of herbicides will also be included in Council’s regular box advertisements in local newspapers or on Council’s website.

Where programmed spot herbicide applications occur on outdoor public thoroughfares and the above easements, adjacent to sensitive places, and/or for parties who register interest with Council, prior notice by mail or letterbox drop will be provided at least 48 hours beforehand.

If no advertising took place or for emergency use of pesticides, a sign can be erected on the back of a vehicle using pesticides.

## 3.3 Certain Council buildings

For pesticide use in Council Chambers, Council-owned libraries, community halls and centres, and childcare facilities that are owned or controlled by Council, signs will be provided near the application area or main entrance at least 24 hours prior to application and remain for at least 24 hours afterwards for the following pesticide uses:

- spot use of insecticides
- bait rodenticides
- spray termiticides
- spray ant control.

If no advertising took place or for emergency use of pesticides a sign can be erected on the back of vehicle using pesticides along with entry points.



### 3.4 Special measures for sensitive places

Clause 39 of the Regulation defines a sensitive place to be any:

- school or pre-school
- kindergarten
- childcare centre
- hospital
- community health centre
- nursing home
- aged care
- place declared to be a sensitive place by the NSW Environment Protection Authority (EPA).

Special notification measures for programmed pesticide use in outdoor public places adjacent to sensitive places for each category of public place have already been noted.

For non-emergency reactive pesticide use in outdoor public places next to sensitive places, Council will provide concurrent notice shortly before use to the occupier by phone, door-knock or letterbox drop, depending on what is practicable.

If a pesticide must be used to deal with an emergency in an outdoor public place that is adjacent to a sensitive place, Council will organise a door-knock in that sensitive place, preferably at least 30 minutes before, so people are aware that a pesticide is about to be used to deal with a dangerous pest infestation.

### 3.5 Emergency pesticide applications

In cases where emergency pesticide application in a public place may be required to deal with biting or dangerous pests (such as rodents, wasps, bees, venomous spiders, fleas, bird mites or similar creatures), Council will, where possible, provide notice by posting signs nearby at the time of the application. If this is not possible, Council will provide information via its Customer Service Centre on (02) 6566 3200, or by request to the person applying the pesticide.

### 3.6 Pesticide contractors and lessees of public places

Where Council uses contractors to apply pesticides on its behalf, Council will ensure that notification is made in accordance with the notification requirements of this plan.

Where persons or organisations hold an existing lease on Council land that remains a public place, and if they use pesticides in this area, Council will still require notification in accordance with the requirements of this plan.

### 3.7 Small uses

Where Council's staff or contractors use only small amounts, such as less than 20 litres of mixed herbicide at one location, that usage will be exempt from this notification plan.

## 4. What information will be provided

In accordance with clause 41(1)(h) of the Regulation, notices of pesticide use must include **all** the following information:



- the full product name of the pesticide to be used
- the purpose of the use, clearly setting out what pest or pests are being treated
- the proposed date/s or date range of the pesticide use
- the place where the pesticide is to be used
- contact telephone number and email address of the Council officer whom people can contact to discuss the notice
- any warnings regarding re-entry to or use of the place of application specified on the product label or the Australian Pesticides and Veterinary Medicines Authority (APVMA) permit.

Signs will be of a standardised design that will be easily recognisable to the public and workers.

## 5. How the community will be informed of this plan

Council will advise residents of the plan and its contents by:

- placing a copy of the plan on the Council website at [www.kempsey.nsw.gov.au](http://www.kempsey.nsw.gov.au)
- placing a notice on Council's website and in a local newspaper
- promoting the plan across Council communication platforms.

## 6. Future reviews of the plan

The notification plan will be reviewed every five years. The review may include:

- if there is any feedback from the community, taking that into consideration for any future changes
- a progress report on the plan's implementation
- in the light of public submissions, making recommendations for alterations (if applicable) to the plan.

## 7. Contact details

Anyone wishing to contact Council to discuss the notification plan or to obtain specific details of pesticide applications in public places should contact:

General Manager  
PO Box 3078, WEST KEMPSEY NSW 2440

Phone: (02) 6566 3200

Email: [ksc@kempsey.nsw.gov.au](mailto:ksc@kempsey.nsw.gov.au)

Visit the website: [www.kempsey.nsw.gov.au](http://www.kempsey.nsw.gov.au)

