



KEMPSEY
Shire Council

EXCEPTION REPORT

Operational Plan 2020-21, Quarter 3

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2020-21 Action	Performance Measure	Responsibility	Quarter 3 Status	Comment
Our Health				
HS01.1.8 Planning completed and water treatment plan constructed and commissioned.	Planning completed and water treatment plan constructed and commissioned.	Water and Sewer Services	Behind Schedule	A project manager consultant has been engaged. Council is currently engaging a consultant for the development of a Concept Design.
HS01.1.12 Construct new Crescent Head Water Treatment Plant	Contract awarded and construction commenced	Water and Sewer Services	Behind Schedule	Council has gained Section 60 endorsement for the Options assessment. Council is currently working on the engagement of a consultant for the Concept Design.
HS01.1.13 Construct new Willawarrin Water Treatment Plant	Award contract for construction work during 2020-21 (subject to securing funding required).	Water and Sewer Services	Behind Schedule	Pending Land Acquisition Negotiation - Due to delays in land acquisitions, Council is looking to have all approvals and a Concept design in place by the end of June 2021.
HS01.1.16 Continue development of Integrated Water Cycle Management Strategy (IWCM Strategy)	Issues paper completed. Options assessment and recommendations in progress by June 2021	Strategic and Asset Planning / Water & Sewer Services	Behind Schedule	To date, there have been delays with the IWCM Strategy due to NSW Department of Planning, Industry and Environment requirements, particularly additional groundwater investigations being required to inform the strategy development.
HS03.1.4 Undertake capital improvements to Waste Management Centre site to meet current and future needs	Site Improvements undertaken with new landfill cell constructed by 30 June 2021	Commercial Business	Behind Schedule	Public Works Advisory have been engaged to assist with project planning/management. Consultant engaged to undertake review of concept plans and develop detailed designs. EPA consultation has commenced. Ongoing work is being undertaken in relation to cell 4; however,

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				the project is behind in delivery at this stage. Expected completion date is late 2021.
HS03.1.6 Develop a Masterplan for the Waste precinct at Council's Waste Management Centre and undertake associated capital improvements	Masterplan adopted and works undertaken in accordance with approved action plan by 30 June 2021	Commercial Business	Deferred	Waste Strategy development that had previously commenced is now on hold pending finalisation of the NSW Government's 20 Year Waste Strategy. The NSW Government is currently reviewing feedback received on its March/ April 2020 Water Strategy Issues paper and Discussion Paper, <i>Cleaning up our Act: Redirecting the Future of Place in NSW</i> . It is important that local KSC objectives are aligned with State Government's going forward and consequently, the Masterplan will be delayed pending finalisation of the NSW Government's 20 Year Waste Strategy.
HS03.2.1 Deliver construction program to expand stormwater network at selected locations	Delivery of projects during 2020-21	Infrastructure Delivery	Behind Schedule	The delivery of the construction program to expand the stormwater network at selected locations is behind schedule due to the March 2021 floods.
HS03.3.2 Identify and prepare an action plan for high priority stormwater works	Action plan prepared	Strategic and Asset Planning	Not Started	The action plan for high priority stormwater works has not started due to the vacancy in the Flood and Drainage Engineer role.
HS03.3.6 Prepare Lower Macleay Flood Risk Management Study and Plan	Draft plan prepared by June 2021	Strategic and Asset Planning	Behind Schedule	Procurement complete December 2020 and project commenced in January 2021. Project on track with revised project plan and grant milestone reporting, which would see a draft plan go to exhibition in early 2022.

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HS04.1.1 Prepare a Biodiversity Strategy for the Kempsey Shire	Final plan prepared by June 2021 HS04.1.1	Strategic and Asset Planning	Behind Schedule	The Biodiversity Strategy is behind schedule as the as the relevant position was not filled until January 2021. The project is on track to report a draft strategy to Council mid- 2021 prior to proceeding to public exhibition.
HS04.1.2 Prepare a Local Growth Management Strategy covering: <ul style="list-style-type: none"> • Housing choice • Employment land • Landscape and character • Growth area infrastructure 	Draft discussion paper ready for consultation by June 2021	Strategic and Asset Planning	Behind Schedule	The project scoping is complete and a request for tender is underway in May 2021. Once a suitable consultant is engaged, a revised timeline will be confirmed.
HS04.1.4 Prepare a Structure Plan and Development Control Plan for South West Rocks	Draft South West Rocks Structure Plan ready for Council consideration by June 2021	Strategic and Asset Planning	Behind Schedule	The preparation of a Structure Plan and Development Control Plan for South West Rocks project scoping is complete and procurement is underway in May 2021. Once a suitable consultant is engaged, a revised timeline will be confirmed.
HS04.1.7 Review and update Council's development contributions plans	Draft development contributions plan prepared by June 2021	Strategic and Asset Planning	Behind Schedule	Council's development contributions plan is behind schedule due to an internal audit of Council's contributions system that resulted in various primary actions to be carried out as a higher priority. Most high priority audit actions are complete or near complete and work on the draft plan is about 50% complete. At present, the project is on track to report a draft contributions plan to Council later in 2021 prior to proceeding to public exhibition.

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HS05.1.9 Progress development of Stuarts Point Sewerage Scheme project	Progress with the new scheme during 2020-21: concept design complete for reticulation and treatment system; and expression of interest for tender released	Water and Sewer Services	Behind Schedule	Approval of Discharge Point and Land Acquisition for Treatment Plant is planned to be finalised. A funding application Expression Of Interest was lodged with the National Housing Finance Investment Corporation. Section 60 endorsement has been gained for the options assessment and a consultant engaged for concept design.
HS05.1.11 Construct South Kempsey low pressure sewer reticulation system	Construction progress during 2020-21 on track for commissioning of scheme during 2021.	Water and Sewer Services	Behind Schedule	Revised detailed design and preparation of tender documentation. Motorway highway 1 under-bore contract is completed.
HS05.1.12 South West Rocks: Improvement to New Entrance sewer network capacity.	Complete options for capacity upgrade	Water and Sewer Services	Not Started	The improvements to the South West Rocks new entrance network capacity will be reviewed in conjunction with the Integrated Water Cycle Management Plan development, with this aspect not planned for consideration until 2021-22.
Our Wealth				
WS01.2.4 Work with the Aboriginal community to honour and communicate cultural heritage through placemaking and public art.	Grant funding sought	Community Partnerships	Not Started	To date there have been no successful grant funds achieved for cultural heritage placemaking and public art.

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WS05.1.5 KSC Depot – Continuation of depot options and constraints assessment	Preferred option for depot relocation / refurbishment endorsed by Council by 30 June 2021	Commercial Business	Behind Schedule	Investigations being undertaken internally with assistance of an external consultant, GHD. However, it is now unlikely that the project will be delivered by the end of June 2021.
WS05.3.3 Deliver the unsealed road network re-sheeting and renewal program	Program projects delivered or commenced during 2020-21	Infrastructure Delivery	Behind Schedule	The delivery of the unsealed road network re-sheeting and renewal program is behind schedule due to the March 2021 floods.
Our Safety				
SS01.1.7 Undertake rehabilitation and renewal program for flood structures and flood levees and riverbank protection at various locations within the Shire to improve resilience to flooding impacts	Programmed works delivered or commenced in 2020-21	Infrastructure Delivery	Behind schedule	The delivery of the rehabilitation and renewal program for flood structures and flood levees and riverbank protection is behind schedule due to the March 2021 floods.
Our Connections				
CO01.2.5 New State Emergency Services (SES) Facility West Kempsey - Commence preliminary investigations and site options including concept design	Investigations and concept design undertaken by 30 June 2021	Commercial Business	Behind Schedule	Preliminary investigations for a suitable new State Emergency Services facility are ongoing, with several options under consideration.
CO04.1.2 Review process and investment in administering and supporting Section 355 committees	Review findings considered for 2021-22 budget process	Community Partnerships	Behind Schedule	An internal audit of Section 355 committees has been completed, with some actions arising from this audit well progressed. Delay in recruiting a Community Engagement Officer has impacted delivery of this item.

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Our Governance				
GS01.1.1 Develop a Strategic Asset Management Plan (SAMP) to provide overall guidance for how the Council will continue to manage its assets into the future.	Draft SAMP completed for Council endorsement by June 2021	Strategic and Asset Planning	Behind Schedule	Due to the postponement of the Local Government elections to September 2021 (due to COVID-19), the SAMP is being developed in alignment with Council's Integrated Planning and Reporting documentation including Community Strategic Plan and Long-Term Financial Plan to be adopted by Council by June 2022. Data collection and analysis has commenced to facilitate long term financial modelling.
GS01.1.16 Review of ICT and GIS strategies	Reviewed strategies adopted	Governance and Information Services	Not Started	The review of the ICT and GIS strategies are planned to be commenced in the first quarter of 2021-22.
GS01.2.1.6 Implement ongoing workplace strategies in revised Workforce Management Plan that addresses - Service Levels, Productivity and Resourcing	Results of review implemented by June 2021	Organisation Development & Performance	Deferred	This item has not progressed due to the impact of COVID-19, which delayed the Local Government elections and the associated development of the new suite of Integrated Planning and Reporting documents. Delivery of this action will occur in 2021-22.