NOMINATIONS OF CANDIDATE BY REGISTERED POLITICAL PARTY – LOCAL GOVERNMENT
(Clause 289 (1)(b))

Read the provisions of the Local Government Act 1993 carefully (on the next page) before continuing.

This form and the deposit must be lodged with the Returning Officer for the council being contested prior to the close of nominations at 12 noon 10 April 2013.

Use the checklist below prior to lodging the nomination form.

**PART A – Candidate Details** (to be completed by the Registered Officer or Deputy Registered Officer)
- Indicated by crossing one out, whether the Registered Officer or Deputy Registered Officer has completed the nomination form
- Completed Candidate details
- Indicated position being contested
- Completed Council being contested and Ward if applicable

**PART B – Registered Political Party Details** (to be completed by the Registered Officer or Deputy Registered Officer)
- Indicated whether the full name of the party or the registered abbreviation is to appear on the ballot paper
- Completed Registered Officer or Deputy Registered Officer name
- Completed full name of the party
- Signed and dated by the Registered Officer or Deputy Registered Officer

**PART C – Ballot Paper Details** (to be completed by Candidate)
- Indicated name to appear on ballot paper – one given name

**PART D – Candidate Consent** (to be completed by Candidate)
- Candidate signed and dated consent to the nomination
- Completed contact details and indicated whether contact details are to be released

**PART E – Nomination Deposit** (to be completed by Candidate)
- Include nomination deposit cash or cheque drawn by an authorised deposit taking institution (personal cheques not accepted)

**PART F – Further Information Required** (to be completed by Candidate)
- Completed all compulsory sections of the Candidate Information Sheet (Sections A and C)

**Request to Form a Group - Councillor**

In an election where there are 2 or more Councillors to be elected, 2 or more candidates may request to form a group on the ballot paper by lodging a ‘Request to form a Group’ form (AEF217) with the Returning Officer prior to the close of nominations. Individual nomination forms must also be lodged.

Should 6 or more candidates wish to form a group and receive the nomination deposit capped at $625, the ‘Request to form a Group’ form (AEF217) must be lodged with the Returning Officer at the same time as the nomination forms.

**Election Funding Registration**

Candidates are advised to familiarise themselves with their obligations and entitlements under election funding legislation prior to nomination. See [www.efa.nsw.gov.au](http://www.efa.nsw.gov.au)
Enrolment of Candidates

To entitle a person to be nominated as a Candidate that person must be enrolled as an elector for the Council area in which nominated at the closing date for the election and must be qualified to hold civic office. A person whose nomination would be rejected on the ground that the person is not on the roll of electors for the area may be nominated if: (a) the person’s name has been omitted from the roll mistakenly or accidently; and (b) but for that mistaken or accidental omission the nomination would not have been rejected.

What are the qualifications for civic office?

274. A person is qualified to hold civic office if:
   a) the person is entitled to be enrolled as an elector; and
   b) the person is not disqualified from holding civic office by this Act, and
   c) the person is not prevented from being elected to civic office by section 276(2).

Who is disqualified from holding civic office?

275 (1) A person is disqualified from holding civic office:
   a) while disqualified from being an elector; or
   a1) while a member of the Parliament of New South Wales, except as provided by subsections (5) and (7), or
   b) while a judge of any court of the State or the Commonwealth; or
   c) while serving a sentence (whether or not by way of periodic detention) for a serious indictable offence or any other offence, except a sentence imposed for a failure to pay a fine; or
   d) if he or she is while holding that office, or has been within 2 years before nomination for election, election or appointment to the office, convicted of an offence under the regulations made for the purposes of section 748(3); or
   e) if he or she is while holding that office, or has been within 5 years before nomination for election, election or appointment to office, convicted of an offence referred to in Part 4 of the Crimes Act 1900 (Offences relating to property); or
   f) while a surcharge, payable by the person under Part 5 of chapter 13 and not paid within 6 months after it became payable, remains unpaid; or
   g) while disqualified from holding a civic office under a provision of this Act or Part 4A of the Crimes Act 1900 (Corruptly receiving commissions and other corrupt practices); or
   h) while disqualified from managing a corporation under Part 2D.6 of the Corporations Act 2001 of the Commonwealth.

(2) A person is disqualified from holding civic office on a council if he or she is an employee of the council or holds an office or place of profit under the council.

(3) A person is not disqualified from holding a civic office only because, while holding the civic office, the person ceases to be a resident in the area, to own property in the area or to be an occupier or ratepaying lessee of rateable land in the area.

(4) A person is taken not to be disqualified from holding civic office if the Administrative Decisions Tribunal, in proceedings under section 329, has refused to order the dismissal of the person in circumstances to which subsection (4) of that section applies.

(5) If:
   a) on the commencement of this subsection, a member of the Parliament of New South Wales is a councillor or mayor, or
   b) after the commencement of this subsection, a councillor or mayor becomes a member of the Parliament of New South Wales,
the person is not disqualified from holding civic office because of subsection (1) (a1) for the balance of the person’s term of office as a councillor or for the period of 2 years (whichever is the shorter period).

(6) Subsection (5) does not apply where a councillor or mayor becomes a member of the Parliament of New South Wales after the commencement of that subsection and within 12 months after last ceasing to be a member of that Parliament.

(7) Despite anything to the contrary in this Chapter, a member of the Parliament of New South Wales is not disqualified because of subsection (1) (a1) from being nominated for election or being elected to a civic office. If elected, the person is disqualified from holding that civic office unless:
   a) the person has ceased to be a member of that Parliament before the first meeting of the council concerned after the election, or
   b) it is an election as mayor by the councillors during the period that the person is not disqualified by the operation of subsection (5).

NOTE: If a person while holding civic office becomes subject to disqualification under this section, the office becomes vacant under section 234.

What is the effect of disqualification?

276 (1) A person who is disqualified from holding civic office may not be elected or appointed to a civic office and may not hold, or act in, a civic office.

(2) A person who vacates the office of councillor by resignation or disqualification may not be elected to a civic office in the same area (and may not hold, or act in, a civic office in the same area) until:
(3) A person convicted of an offence under Part 6 of chapter 16 for acting in a civic office while disqualified under section 275:
   a) is disqualified from holding civic office for 7 years from the time of conviction, unless the court determines a shorter period; and
   b) is not entitled to receive or recover from the council any money relating to the civic office in respect of the period in which the person is disqualified.

(4) The council may, within 2 years after the person so convicted receives money from the council relating to the civic office in respect of the period in which the person is disqualified, recover the money from the person as a debt.

**Double candidature**

283 (1) A person may be a Candidate for election as mayor and a Candidate for election as a councillor at the same time.

(2) If the person is elected by the electors as mayor and the person is also a Candidate for election as a councillor, the votes cast for the person as a councillor are not to be counted for that person but are to be distributed as prescribed by the regulations.
Nomination of a Candidate by Registered Political Party – Local Government

PART A – Candidate Details
Please print within the boxes using BLOCK LETTERS

I, the person whose name appears on this form as the *registered officer/deputy registered officer (*delete one) of the registered political party which has endorsed the Candidate, do hereby nominate:

TITLE  
SURNAME OF CANDIDATE  
GIVEN NAME(S) OF CANDIDATE  
PLACE OF RESIDENCE AS ENROLLED

DATE OF BIRTH

FOR ELECTION AS: (WRITE EITHER COUNCILLOR OR MAYOR)

To be held in the Council area of  
Ward (if applicable)  
On Saturday, 11 / 05 / 2013

PART B – Registered Political Party Details
(✓ one box only)

I request that the

Registered Name  Registered Abbreviation  of the party be printed adjacent to the Candidate’s name on the ballot paper.

SURNAME OF REGISTERED OFFICER/DEPUTY REGISTERED OFFICER

GIVEN NAME(S) OF REGISTERED OFFICER/DEPUTY REGISTERED OFFICER

NAME OF POLITICAL PARTY

REGISTERED OFFICER/DEPUTY REGISTERED OFFICER TO SIGN HERE

DATE

PART C – Ballot Paper Details

The ballot paper will show your surname as enrolled and ONE of your given names or an abbreviation or derivation of your given name. Please indicate your choice below:

SURNAME (IN BLOCK LETTERS)  ONE GIVEN NAME (IN BLOCK LETTERS)
I, the abovenamed declare that, to the best of my knowledge and belief,
(please ✓ one box)

☒ I was enrolled as an elector for the area on 2 April 2013 (close of roll date for the election) OR

☐ My name has been mistakenly or accidentally omitted from the roll of electors

I consent to being proposed for nomination.

I request that my name should be printed on the ballot papers for the election if the following form:

SURNAME (IN BLOCK LETTERS)  
GIVEN NAME (IN BLOCK LETTERS)  

CANDIDATE TO SIGN HERE

DATE

DAYTIME CONTACT NUMBER

MOBILE NUMBER

FAX NUMBER

EMAIL ADDRESS

Please ✓ the NFR (not for public release) box if you do not want your contact details released to the media and general public or displayed on the Council website. You may tick any or all of the boxes.

PART D – Candidate Consent

PART E – Nomination Deposit

A deposit for a nomination proposal is to be paid, by the person proposed for nomination or some person on his or her behalf, in cash or by a cheque issued by an authorised deposit-taking institution but not by way of a personal cheque. The deposit must be paid by 12 noon on the Nomination Day. Each nomination for a mayor and councillor must be accompanied by a separate nomination deposit. The nomination deposit is $125 for an individual candidate. Where candidates form a group and the group comprises 6 or more candidates the nomination deposit is $625 for the group provided that the “Claim for Grouping of Candidates” Form (AEF217) must be lodged with the Returning Officer at the same time as the nomination forms.

I enclose the nomination deposit of $

PART F – Further Information Required

☐ I attach a completed Candidate Information Sheet.

OFFICE USE ONLY

Received D D M M Y Y Y Y at H H M M am/pm

Deposit of $ *cash/cheque (*delete one) RETURNING OFFICER SIGNATURE
Candidate Information must be written or typed on this form. Attachments will not be accepted. Please type or print clearly as the Candidate Information Sheet will be published as received. The Candidate Information Sheet will be available for inspection at pre-poll voting, polling places and published on the Council Election Manager’s website.

**A** COMPULSORY

I do solemnly and sincerely declare the following:

1. Full Name

2. Full Residential Address
   (Suburb, Town or Other Locality as shown on the Electoral Roll)

3. 
   (insert whether member of any Registered Political Party and if so, the name of the Party)

4. 
   (I am qualified to hold the Civic Office concerned by virtue of being enrolled on:
   INSERT ONE (1) OF THE FOLLOWING ABOVE
   • The Residential Roll for the Ward or Area concerned;
   • The Non-Residential Roll for the Ward or Area concerned;
   • The Roll of Occupiers and Ratepaying Lessees for the Ward or Area concerned.)

**B** OPTIONAL

Qualifications (academic/trade/professional):

Employment:

Membership of the following organisation(s):

I have been nominated as a candidate by the following registered party:

Date of Birth: ______/_____/_____

Other information relating to my experience, ability and aptitude to hold civic office: (may include statements of beliefs and policies. All information must be restricted to the space provided below).

**C** COMPULSORY

And I make this solemn declaration conscientiously believing the same to be true, and by virtue of the provisions of the Oaths Act 1900.

Candidate’s Signature:

Declared at ______ on ______ in the presence of an authorised witness who states:

I, [Full name of authorised witness], [Qualification of authorised witness] certify that:

1. *I saw the face of the person making the declaration OR I did not see the face of the person making the declaration because he/she was wearing a face covering, but I am satisfied that he/she had a special justification for not removing it, AND
2. *I have known the person for at least 12 months OR I confirmed the person’s identity with [describe identification document relied on] .

* cross out any text that does NOT apply

[Signature of authorised witness] [Date]