Please see the provisions of the Local Government Act 1993 covering qualification and disqualification for a civic office before continuing (see following page).

This form and the deposit must be lodged with the Returning Officer for the council being contested prior to the close of the nominations. The onus is on the nominee (candidate) to ensure their nomination is completed and made to the Returning Officer before the close of nominations at 12 noon 10 April 2013.

Use the checklist below prior to lodging the nomination form.

PART A  (to be completed by candidate)
- Completed candidate details
- Position being contested
- Completed Council being contested and Ward (if applicable)

PART B – Proposer/Nominator Details  (to be completed by proposers/nominators)
- Ensure that no less than 2 nominators have completed their details and signed (it is advisable to provide additional nominators)

PART C – Nominee/Candidate  (to be completed by candidate)
- Candidate signed and dated consent to the nomination
- Completed contact details
- Are contact details to be released?
- Name to appear on ballot paper – one given name
- Is the word “Independent” to be printed on the ballot paper?

PART D – Nomination Deposit  (to be completed by candidate)
- Include nomination deposit cash or cheque drawn by an authorised deposit taking institution (personal cheques not accepted)

PART E – Further Material Required  (to be completed by candidate)
- Completed all compulsory sections of the Candidate Information Sheet (Sections A and C)

Claim for Grouping of Candidates - Councillor

In an election where there are 2 or more Councillors to be elected, 2 or more candidates may request to form a group on the ballot paper by lodging a ‘Claim for Grouping of Candidates’ form (AEF217) with the Returning Officer prior to the close of nominations. Individual nomination forms must also be lodged.

Should 6 or more candidates wish to form a group and receive the nomination deposit discount cap, the ‘Claim for Grouping of Candidates’ form (AEF217) must be lodged with the Returning Officer at the same time as the nomination forms.

Election Funding Registration

Candidates are advised to familiarise themselves with the obligations and entitlements under election funding legislation prior to nomination. Candidates should visit www.efa.nsw.gov.au
Enrolment of Candidates

To entitle a person to be nominated as a candidate that person must be enrolled as an elector for the Council area in which nominated at the closing date for the election and must be qualified to hold civic office. A person whose nomination would be rejected on the ground that the person is not on the roll of electors for the area may be nominated if: (a) the person’s name has been omitted from the roll mistakenly or accidentally; and (b) but for that mistaken or accidental omission the nomination would not have been rejected.

What are the qualifications for civic office?

274. A person is qualified to hold civic office if:
   a) the person is entitled to be enrolled as an elector; and
   b) the person is not disqualified from holding civic office by this Act, and
   c) the person is not prevented from being elected to civic office by section 276(2).

Who is disqualified from holding civic office?

275.(1) A person is disqualified from holding civic office:
   a) while disqualified from being an elector; or
   a1) while a member of the Parliament of New South Wales, except as provided by subsections (5) and (7), or
   b) while a judge of any court of the State or the Commonwealth; or
   c) while serving a sentence (whether or not by way of periodic detention) for a serious indictable offence or any other offence, except a sentence imposed for a failure to pay a fine; or
   d) if he or she is while holding that office, or has been within 2 years before nomination for election, election or appointment to the office, convicted of an offence under the regulations made for the purposes of section 748(3); or
   e) if he or she is while holding that office, or has been within 5 years before nomination for election, election or appointment to office, convicted of an offence referred to in Part 4 of the Crimes Act 1900 (Offences relating to property); or
   f) while a surcharge, payable by the person under Part 5 of chapter 13 and not paid within 6 months after it became payable, remains unpaid; or
   g) while disqualified from holding a civic office under a provision of this Act or Part 4A of the Crimes Act 1900 (Corruptly receiving commissions and other corrupt practices); or
   h) while disqualified from managing a corporation under Part 2D.6 of the Corporations Act 2001 of the Commonwealth.

   (2) A person is disqualified from holding civic office on a council if he or she is an employee of the council or holds an office or place of profit under the council.

   (3) A person is not disqualified from holding a civic office only because, while holding the civic office, the person ceases to be a resident in the area, to own property in the area or to be an occupier or ratepaying lessee of rateable land in the area.

   (4) A person is taken not to be disqualified from holding civic office if the Administrative Decisions Tribunal, in proceedings under section 329, has refused to order the dismissal of the person in circumstances to which subsection (4) of that section applies.

   (5) If:
       a) on the commencement of this subsection, a member of the Parliament of New South Wales is a councillor or mayor, or
       b) after the commencement of this subsection, a councillor or mayor becomes a member of the Parliament of New South Wales, the person is not disqualified from holding civic office because of subsection (1) (a1) for the balance of the person’s term of office as a councillor or for the period of 2 years (whichever is the shorter period).

   (6) Subsection (5) does not apply where a councillor or mayor becomes a member of the Parliament of New South Wales after the commencement of that subsection and within 12 months after last ceasing to be a member of that Parliament.

   (7) Despite anything to the contrary in this Chapter, a member of the Parliament of New South Wales is not disqualified because of subsection (1) (a1) from being nominated for election or being elected to a civic office. If elected, the person is disqualified from holding that civic office unless:
       a) the person has ceased to be a member of that Parliament before the first meeting of the council concerned after the election, or
       b) it is an election as mayor by the councillors during the period that the person is not disqualified by the operation of subsection (5).

NOTE: If a person while holding civic office becomes subject to disqualification under this section, the office becomes vacant under section 234.

What is the effect of disqualification?

276.(1) A person who is disqualified from holding civic office may not be elected or appointed to a civic office and may not hold, or act in, a civic office.

   (2) A person who vacates the office of councillor by resignation or disqualification may not be elected to a civic office in the same area (and may not hold, or act in, a civic office in the same area) until:
a) if the person is not disqualified – the first anniversary of the vacation of office, or the next ordinary election for the area (whichever occurs first); or
b) if the person is disqualified – the first ordinary election after the person ceases to be disqualified.

(3) A person convicted of an offence under Part 6 of chapter 16 for acting in a civic office while disqualified under section 275:
a) is disqualified from holding civic office for 7 years from the time of conviction, unless the court determines a shorter period; and
b) is not entitled to receive or recover from the council any money relating to the civic office in respect of the period in which the person is disqualified.

(4) The council may, within 2 years after the person so convicted receives money from the council relating to the civic office in respect of the period in which the person is disqualified, recover the money from the person as a debt.

**Double candidature**

283.(1) A person may be a candidate for election as mayor and a candidate for election as a councillor at the same time.

(2) If the person is elected by the electors as mayor and the person is also a candidate for election as a councillor, the votes cast for the person as a councillor are not to be counted for that person but are to be distributed as prescribed by the regulations.
Nomination Paper: Proposal by Electors

**PART A**

PLEASE PRINT LEGIBLY USING BLOCK LETTERS

WE, the undersigned persons enrolled for the election to be held in the following Council Area

INSERT NAME OF COUNCIL AREA ABOVE

INSERT WARD (IF APPLICABLE) ABOVE

On Saturday, 11 May 2013, hereby propose for nomination as a candidate at that election for the office of:

INSERT COUNCILLOR OR MAYOR ABOVE

**SURNAME OF CANDIDATE**

**GIVEN NAME(S) OF CANDIDATE**

**FULL RESIDENTIAL ADDRESS AS ENROLLED**

**POSTCODE**

**OCCUPATION**

**DATE OF BIRTH**

D D M M Y Y Y Y

**PART B – PROPOSER/NOMINATOR DETAILS**

Candidate Name:

NOTE:
1. A candidate cannot self-nominate
2. A person must not propose for nomination more than one candidate for election as mayor in the area, or more candidates for election as councillor in the ward or area than the total number of councillors to be elected for that ward or area. (e.g. if five councillors are to be elected for an area a person must not propose more than five persons for nomination as councillor for that area.)
3. This nomination must be made by at least 2 nominators enrolled in the ward or council area (whichever applies) being contested.

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<thead>
<tr>
<th>1.</th>
<th>FULL NAME OF PROPOSER IN BLOCK LETTERS</th>
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<tbody>
<tr>
<td></td>
<td>Address of Proposer as enrolled</td>
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<td>Council Area</td>
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<td>Ward (if applicable)</td>
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<td>Date of Birth / / Signature Date D D M M Y Y Y Y</td>
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<td>Address of Proposer as enrolled</td>
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<td>Council Area</td>
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<td>Ward (if applicable)</td>
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<td>Date of Birth / / Signature Date D D M M Y Y Y Y</td>
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### PART C – FORM OF CONSENT

I, the abovenamed, ____________________________, hereby (1) declare that, to the best of my knowledge and belief,

(please tick one box)
- [ ] I was enrolled as an elector for the area on 02 / 04 / 2013 (close of roll date for the election) OR
- [ ] my name has been mistakenly or accidentally omitted from the roll of electors

(2) I consent to my being proposed for nomination

(3) I request that my name should be printed on the ballot papers for the election in the following form

<table>
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<tr>
<th>SURNAME IN BLOCK LETTERS</th>
<th>GIVEN NAME IN BLOCK LETTERS</th>
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being my full surname and one of my given names or a generally recognised abbreviation or derivation of that given name. Examples of recognised abbreviations or derivations of given names are Bill for William and Rose for Rosemary. Names are not to be accompanied by any title of academic or other qualification. Further refer to the Note below.

(4) [ ] I request that the word “Independent” be printed adjacent to my name on the ballot papers  [ ] I DO NOT request the word “Independent” be printed adjacent to my name on the ballot papers

<table>
<thead>
<tr>
<th>SIGNATURE OF CANDIDATE – PERSON PROPOSED FOR NOMINATION</th>
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<th>DAYTIME CONTACT NUMBER</th>
<th>MOBILE NUMBER</th>
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<table>
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<tr>
<th>TAX NUMBER</th>
<th>EMAIL ADDRESS</th>
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Please ✔ the NFR (not for public release) box if you do not want your contact details released to the media and general public or displayed on the Council Election Manager’s website. You may tick any or all of the NFR boxes.

**Note:**

1. See the attached pages (following checklist) for the provisions of the Local Government Act 1993 covering qualification and disqualification for a civic office.

2. An alternative form of a candidate’s given name may only be:
   a. an initial standing for that name, or
   b. a commonly accepted variation of the name (including an abbreviation or truncation of that name or an alternative form of that name), or
   c. a commonly used other name specific to the candidate by which the candidate is usually identified (if the Returning Officer is satisfied that the proposed name is a commonly used other name specific to the candidate by which the candidate is usually identified).

3. A person must not propose for nomination more than one candidate for election as mayor in the area, or more candidates for election as councillors in the ward or area than the total number of councillors to be elected for that ward or area (e.g. if five councillors are to be elected for an area, a person must not propose more than five persons for nomination as councillor for that area).
A deposit for a nomination proposal is to be paid, by the person proposed for nomination or some person on his or her behalf, in cash or by a cheque issued by an authorised deposit-taking institution but not by way of a personal cheque. The deposit must be paid by 12 noon on the Nomination Day. Each nomination for a mayor and councillor must be accompanied by a separate nomination deposit. The nomination deposit is $125 for an individual candidate. Where candidates form a group and the group comprises 6 or more candidates the nomination deposit is $625 for the group provided that the “Claim for Grouping of Candidates” Form (AEF217) must be lodged with the Returning Officer at the same time as the nomination forms.

I enclose the nomination deposit of $________

I attach a completed Candidate Information Sheet.

Office Use Only

Received DD MMM YYYY at HH MM am/pm

Deposit of $________ *cash/cheque (*delete one)

Signature of Returning Officer
CANDIDATE INFORMATION SHEET

Candidate Information must be written or typed on this form. Attachments will not be accepted. Please type or print clearly as the Candidate Information Sheet will be published as received. The Candidate Information Sheet will be available for inspection at pre-poll voting, polling places and published on the Council Election Manager’s website.

A  COMPULSORY

I do solemnly and sincerely declare the following:

1. Full Name

2. Full Residential Address
   (Suburb, Town or Other Locality as shown on the Electoral Roll)

3. 
   (Insert whether member of any Registered Political Party and if so, the name of the Party)

4. 
   (I am qualified to hold the Civic Office concerned by virtue of being enrolled on:
   INSERT ONE (1) OF THE FOLLOWING ABOVE
   • The Residential Roll for the Ward or Area concerned;
   • The Non-Residential Roll for the Ward or Area concerned;
   • The Roll of Occupiers and Ratepaying Lessees for the Ward or Area concerned.)

B  OPTIONAL

Qualifications (academic/trade/professional):

Employment:

Membership of the following organisation(s):

I have been nominated as a candidate by the following registered party:

Date of Birth: ____________ / ____________ / ____________

Other information relating to my experience, ability and aptitude to hold civic office: (may include statements of beliefs and policies. All information must be restricted to the space provided below).

Other information...

C  COMPULSORY

And I make this solemn declaration conscientiously believing the same to be true, and by virtue of the provisions of the Oaths Act 1900.

Candidate’s Signature:

Declared at ________________ on ____________ in the presence of an authorised witness who states:

1. *I saw the face of the person making the declaration OR I did not see the face of the declarant/deponent because he/she was wearing a face covering, but I am satisfied that he/she had a special justification for not removing it, AND

2. *I have known the person for at least 12 months OR I confirmed the person’s identity with [describe identification document relied on]
   * cross out any text that does NOT apply

[Signature of authorised witness] [Date]