



KEMPSEY SHIRE COUNCIL WATER SERVICE APPLICATION

When to use this form

This form is used to request a 20mm water service.

Please Note: Completion of this application does not constitute consent to connect.

To complete this form

- Use black pen only
- Print using BLOCK LETTERS
- Place a cross in the appropriate box where applicable
- Sign the form
- Attach copies of supporting documentation where

Where to send this form

Kempsey Shire Council

PO Box 3078

WEST KEMPSEY NSW 2440

Fax: 02 6566 3205

ksc@kempsey.nsw.gov.au

Lodgment in person

22 Tozer Street

WEST KEMPSEY NSW 2440

No fee is payable at time of lodgment. Council will assess the application and provide written response outlining conditions and connection costs. Once payment has been received, Council will undertake installation generally within 10 working days.

Methods of payment

- Cash
- EFTPOS
- Cheque
- Credit Card
- Money Order

Please tick this box if we are able to phone for credit card payment over the phone

For more information

For more information about making this application please contact Kempsey Shire Council on 6566 3200.

PRIVACY STATEMENT: Council collects and holds personal information for a number of reasons related to Council business eg to process applications, to issue rate notices, to process correspondence. When you provide personal information to Council it is used in accordance with privacy laws applicable to Council. Your personal information will only be used for purposes related to the business of Council.

V: 1.10.15





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SECTION B – Water Meter Type

Please place a cross in the appropriate box

- CODE 1 RESIDENTIAL: Meter connected to a single dwelling
- CODE 2 MULTI/RESIDENTIAL: More than one meter connected to the property or one meter connected but more than one occupancy to the property (flats, villas, dual occupancy, units, stratas)
- CODE 3 NON-RESIDENTIAL: Commercial/Industrial (including all commercial properties, industrial premises, churches, schools, hospitals, caravan park)
- CODE 4: AGRICULTURAL (NON-RESIDENTIAL): All meters connected for agricultural purposes not to dwellings on farms

SECTION C - Location

Lot	Section	Deposited Plan
<input type="text"/>	<input type="text"/>	<input type="text"/>
Street No.	Address	
<input type="text"/>	<input type="text"/>	
Suburb/Town	State	Postcode
<input type="text"/>	<input type="text"/>	<input type="text"/>

Additional location details: _____

Please provide a diagram of the preferred location for the water meter. Your own marker peg, or one which can be supplied by Customer Services, must also be placed in the location on site.



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SECTION D – Application Conditions

The water service will be connected upon completion of the Water Service Applications and payment made prior to connection.

If you require a larger meter please complete a 'Quotation Required – Water' form.

Service Provision: The service is provided to the boundary only. Where the boundary is more than 30metres from Council's water main, 30 metres only will be provided; the additional costs to the boundary are to be paid by the owner.

Meter box: Where a water meter is not located on the owner's property, the owner must provide a vandal proof meter box for the water meter.

Connection point: Council will endeavor to connect the service at the point nominated on the diagram but this may not always be possible. For instance, in new sub divisions the service can only be connected opposite the point where the conduit has been laid under the road.

Responsibility: It is the owner's responsibility to ensure that the meter is adequately protected. The cost of any repairs to the water meter or meter point is recoverable from the owner.

Sufficient information: Applicants are reminded that sufficient information must be supplied to identify the allotment to which the application refers. Delays will occur if insufficient information is supplied.

Proof of Ownership: Council will not process this application until proof of ownership is determined. If you are not the registered owner, please supply suitable documentation such as a solicitor's letter confirming transfers.

Delays: Delays will occur where an under road bore is required to provide the water service to the boundary.

Principal Control Cock: Each consumer should install a principal control cock on the consumer's side of the meter to safeguard against consumption arising from leaks and or faulty equipment. Council cannot accept the responsibility for consumption resulting from failure or alleged failure of a council meter cock.

