

# KEMPSEY SHIRE COUNCIL

Civic Centre, 22 Tozer Street, Kempsey 2440  
 PO Box 3078, West Kempsey 2440  
 Phone 02 6566 3200 Fax 02 6566 3205  
 Web: [www.kempsey.nsw.gov.au](http://www.kempsey.nsw.gov.au) Email: [ksc@kempsey.nsw.gov.au](mailto:ksc@kempsey.nsw.gov.au)



## STREET STALL AND RAFFLE TICKET SALES APPLICATION

- Street stall     Raffle ticket sales  
 Copy of current Public Liability Policy with a minimum cover of \$20,000,000 is attached

### APPLICANTS DETAILS

Organisation: \_\_\_\_\_  
 Contact Person: \_\_\_\_\_  
 Address: \_\_\_\_\_  
 Suburb: \_\_\_\_\_ Postcode: \_\_\_\_\_  
 Phone number: \_\_\_\_\_ (M) \_\_\_\_\_  
 Email: \_\_\_\_\_

### LOCATION

- West Kempsey  
 Clyde Street Mall  
 Smith Street outside Commonwealth Bank  
 Smith Street outside Barsby's  
 South West Rocks outside National Australia Bank  
 Other location, please specify: \_\_\_\_\_

Will food be sold or given away at your stall?  Yes  No

Please provide details on the stall or raffle ticket sales : \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

### DATES AND TIMES

Date	Location	Time from	Time to

### CONDITIONS AND APPLICANT SIGNATURE

- I agree that as the applicant the participants undertaking the activity will abide by the following conditions:
1. A copy of the Public Liability Policy covering \$20,000,000 is to be submitted with this application.
  2. The applicant is liable for any damaged or injuries sustained as a result of the activity.
  3. If you propose to sell food you must comply with the NSW Food Authority Food Handling Guidelines for Temporary Events available from the NSW Food Authority website [www.foodauthority.nsw.gov.au](http://www.foodauthority.nsw.gov.au)
  4. Street or raffle ticket stalls must not restrict the use of the area by other users.
  5. The area must be left in a clean and tidy manner.
  6. Further conditions may apply.

Signature: \_\_\_\_\_

Print Name: \_\_\_\_\_ Date: \_\_\_\_\_

### OFFICE USE ONLY

Processed by: \_\_\_\_\_ Date: \_\_\_\_\_

- Public liability attached, current and 20,000,000 or over.     Letter issued