



KEMPSEY
Shire Council

EXCEPTION REPORT

Quarter 1

1 July – 30 September 2020

Operational Plan 2020-21 Exception report, Quarter 1

Performance Measure	Responsibility	2020/21 YTD (Quarter 1) Status	2020/21 YTD (Quarter 1) Comment
Our Health			
HS01.4.4 Implement high priority works identified in Council's Bike Plan	Strategic & Asset Planning		
Completion of works as scheduled. Grant funding secured.		Not Started	This project is dependent on grants being secured and has not yet commenced
HS03.3.2 Identify and prepare an action plan for high priority stormwater works	Strategic & Asset Planning		
Action plan prepared		Not Started	This is planned to commence when the vacant Flood & Drainage Engineer position is filled
HS03.3.7.2 Implement regular maintenance program for environmental areas - Gills Creek	Strategic & Asset Planning		
Maintenance program undertaken in accordance with budget allocation		Not Started	This is planned to commence when the vacant Environmental Planner position is filled

Operational Plan 2020-21 Exception report, Quarter 1

Performance Measure	Responsibility	2020/21 YTD (Quarter 1) Status	2020/21 YTD (Quarter 1) Comment
HS04.1.2 Prepare a Local Growth Management Strategy covering: housing choice; Employment land; Landscape and character; Growth area infrastructure	Strategic & Asset Planning		
Draft discussion paper ready for consultation by June 2021		Not Started	Scoping underway for Strategy. Action planned to commence in the next quarter
HS04.1.4 Prepare a Structure Plan and Development Control Plan for South West Rocks	Strategic & Asset Planning		
Draft South West Rocks Structure Plan ready for Council consideration by June 2021		Not Started	Scoping underway for Plan. Action planned to commence in the next quarter
HS05.1.12 South West Rocks: Improvement to New Entrance sewer network capacity.	Water & Sewer Services		
Complete options for capacity upgrade		Not Started	Running in conjunction with the IWCM network modelling and findings for network capacity
HS05.3.1 Regulate food health risk by inspecting commercial food providers to ensure compliance with NSW Code and in accordance with the NSW Food Authority	Development & Compliance		

Operational Plan 2020-21 Exception report, Quarter 1

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95% of food premises inspected annually		Behind Schedule	Food inspection program delayed commencement in line with Public Health Authority advice, focus on COVID-19 Safety Plan compliance
Our Wealth			
WS01.2.2 Support the delivery of cultural events across the community	Community Partnerships		
Four events are supported and event capacity of community groups is increased		Not Started	Delays due to COVID-19 pandemic
WS01.2.4 Work with the Aboriginal community to honour and communicate cultural heritage through placemaking and public art	Community Partnerships		
Develop a cultural project in partnership with the Aboriginal community		Not Started	Resourcing issues delaying commencement
Grant funding sought		Not Started	Resourcing issues delaying work
WS02.1.2 Work with community and government organisations to expand on and promote key events including: Youth Week, NAIDOC, Reconciliation week, Macleay Seniors Festival, International women's Day	Community Partnerships		

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Program of events supported		Not Started	Delays due to COVID-19 pandemic
WS03.1.3 Implement Events Program as per Economic Development Strategy	Commercial Business		
Events undertaken and delivered as per the Strategy's Implementation plan		Not Started	Events program on hold due to COVID-19 restrictions.
Our Safety			
SS07.1.2.2 Membership of the liquor accord	Community Partnerships		
Police and Public consultations promoted during the year		Not Started	Postponed due to COVID-19 restrictions
Our Connections			
CO01.1.6 Pursue funding opportunities for development of South West Rocks Library and Community Centre	Community Partnerships		
Appropriate funding applications submitted		Not Started	Funding opportunities are still being actively sought for this development

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CO01.2.6 RFS Assets maintained, built and/or upgraded in accordance with RFS annual service level agreement. (Subject to funding by RFS)	Commercial Business		
Maintenance, new builds and upgrades undertaken by 30 June 2021		Not Started	RFS budget has not been provided to date
CO02.1.3 Finalise adoption of a Reconciliation Action Plan and commence implementation	Community Partnerships		
The plan is developed and implementation commenced by 30 June 2021		Not Started	Recruiting position to undertake work required for the plan later this financial year
CO04.1.3 Engage with the community regarding a name change for the Kempsey Local Government Area	Governance & Information Services		
Community is engaged and a decision made by Council regarding progression with the name change		Not Started	This will commence during the financial year
Our Governance			
GS01.1.7 Coordinate requests for information, maintain statutory registers and undertake statutory reporting under the Government Information (Public Access) Act 2009 and Privacy and Personal Information Protection Act 1998	Governance & Information Services		

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GIPA Annual report submitted to Information and Privacy Commissioner no later than 31 October		Not Started	This will be finalised in the next quarter as per due date
GS01.1.9 Manage Public Interest Disclosures (PID)	Governance & Information Services		
Prepare and submit annual reporting on PID to the NSW Ombudsman by 31 October		Not Started	This will be finalised in the next quarter as per due date
GS01.1.16 Review of ICT and GIS strategies	Governance & Information Services		
Reviewed strategies adopted		Not Started	This depends on the achievement of other IT and GIS project priorities and available resources
GS01.2.1. Implement ongoing workplace strategies in revised Workforce Management Plan that addresses: Learning & Development; Work, Health & Safety; Staff Surveys; Rewards & Recognition; Recruitment; Service Levels, Productivity and Resourcing	Organisational Development & Performance		

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Results of review implemented by June 2020		Not Started	This will be reviewed with regards allocation of resources in the second quarter
GS02.1.3 Develop annual Operational Plan budget and review the Long Term Financial Plan	Financial Services		
Develop the draft annual budget and Long Term Financial Plan		Not Started	This is planned to be commenced in the second quarter of this year
GS03.1.6 Revised Delivery Program 2017-2022 prepared, including undertaking public exhibition by June 2021 and review of the preparation of the Operational Plan 2021-22	Organisational Development & Performance		
Revised Delivery Program 2017-2022 prepared, including undertaking public exhibition before 30 June 2021 and review of the preparation of the Operational Plan 2021-22 developed and adopted by 30 June 2021		Not Started	This is planned to be commenced in the second quarter of this year
Total Exception Items (Not Started and Behind Schedule) (10% of 221 Operational Plan 2020-21 Actions)		23	Actions not started due to other project priorities and resource constraints