

**(Draft) Community Engagement Actions**

Proposed renewal of the Environmental Levy - Special Rate Variation (SRV) from 2018/2019

<b>Engagement Tool</b>	<b>Timing</b>	<b>Purpose</b>
<b>Council Meeting</b>	<b>Tuesday 17 October 2017</b>	<b>Resolution to consult the community on possible SRV options</b> <b>Exhibit relevant changes to the Long Term Financial Plan</b>
<b>Media Releases</b>	<b>Friday 27 October 2017</b> <b>Friday 10 November 2017</b>	<b>Raising general community awareness, advising of the public comment period and inviting written feedback</b>
<b>Website and social media information (Kempsey Council website, Your say Macleay, Facebook sites) and online submissions</b>	<b>Monday 30 October 2017 – Sunday 3 December 2017 (i.e. full exhibition period of 5 weeks)</b>	<b>Providing detailed information on the SRV and 2 options, including impact on ratepayers</b> <b>Regular information feeds regarding the proposal and opportunities for community feedback</b> <b>Opportunity for lodgement of online comments and submissions on the proposed SRV and options</b>
<b>Exhibition of documents at Customer Service and Libraries</b>	<b>Monday 30 October 2017 – Sunday 3 December 2017 (i.e. full exhibition period of 5 weeks)</b>	<b>Providing detailed information on the SRV and 2 options, including impact on ratepayers</b> <b>Provision of a feedback form that can be used</b>
<b>Advertising – Macleay Argus and Happynings</b>	<b>Friday 3 November 2017</b> <b>Friday 24 November 2017</b>	<b>Raising community awareness through key information points</b>
<b>Mayoral Column</b>	<b>Tuesday 24 October 2017</b> <b>Tuesday 28 November 2017</b>	<b>Providing a personal message from the Mayor regarding the proposed SRV and options; inviting community feedback</b>
<b>Community Information and Feedback Stall - Riverside Markets; Gladstone Markets</b>	<b>Saturday 4 November 2017</b> <b>Saturday 19 November 2017</b>	<b>Providing detailed information on the SRV and 2 options, including impact on ratepayers</b> <b>Provision of a feedback form that can be used</b>
<b>Council Meeting</b>	<b>Tuesday 22 November 2017</b>	<b>Resolution (dependent on consultation to date) to make</b>

## APPENDIX R

		<b>an SRV application to IPART by the due date</b>
<b>Councillor Briefing Session</b>	<b>Wednesday 6 December 2017</b>	<b>Update and dependent on consultation to proceed with SRV and exhibit make an SRV application to IPART</b>
<b>Notification of intention to lodge SRV to IPART (dependent on consultation outcome)</b>	<b>8 December 2017</b>	
<b>Council Meeting</b>	<b>19 December 2017</b>	<b>Resolution (dependent on consultation) endorsing SRV application to IPART</b>
<b>Lodgement of an SRV Application to IPART</b>	<b>Mid-late February 2018</b>	